

**Olean City School District**  
**BOE Curriculum Sub Committee Meeting Minutes**  
**Thursday, November 14, 2024**

<b>Present:</b>	Lee Filbert, Committee Chair Elizabeth (Betty) Burrows Renee, Hauser – Via Zoom Mary Hirsch-Schena	Dr. Genelle Morris, Superintendent Michael Irizarry, Assistant Superintendent of Academic Services Jen Kless, Director of Curriculum & Instruction Jen Mahar Kelly Keller – Via Zoom
<b>Call to order:</b>	4:09 pm	
<b>1) HMH Into Reading &amp; Into Literature – Year 1 Implementation Update</b>		
<ul style="list-style-type: none"><li>• Updates on the HMH feedback from K-5 teachers at Fall Grade Level meetings including:<ul style="list-style-type: none"><li>✓ Areas Going Well</li><li>✓ Areas Needing Support</li><li>✓ Goals/Projects Teachers Want to Accomplish</li></ul></li><li>• Discussion on Amira, the HMH Into Reading Digital Platform. This is a center that students can be working on independently while teachers are doing small group instruction</li><li>• The Committee Chair requested a demonstration of Amira at the next Curriculum Committee meeting</li></ul>		
<b>2) LETRS Language Essentials for Teachers of Reading and Spelling and LETRS for Admin</b>		
<ul style="list-style-type: none"><li>• 11 teachers and 3 admin made a 2-year commitment (Jen Kless will provide a chart with the modules/sessions to the next Curriculum Committee meeting)</li><li>• Aligns with the Science of Reading program</li><li>• Supported through BOCES, allowing discussion across the region, which is also being offered through BOCES in collaboration with SUNY New Paltz</li><li>• Participants have shown excitement, noting this to be a very beneficial professional development opportunity</li></ul>		
<b>2) OCSD Math Needs Assessment</b>		
<ul style="list-style-type: none"><li>• Survey was created and will go out in December to all teachers who teach math, including Teaching Assistants and Special Education teachers</li><li>• Math briefs are expected to be released by the State soon for guidance in math professional learning.</li></ul>		
<b>3) OCSD Professional Learning Plan</b>		
<ul style="list-style-type: none"><li>• Committee members have been BOE approved</li><li>• One meeting has been held and the committee reviewed the past Professional Learning Survey and will update it for new professional learning goals for each grade level/ department.</li><li>• A survey will be sent in January and time will be allowed for the January Staff Development Day to complete it.</li></ul>		

#### 4) OCSD Special Education Co-Teaching & Curriculum Continuum

- Teachers are being trained in Encore Teach Town (for students with moderate to severe disabilities)
- Read 180 and Math 180 training (Tier 2 interventions for students) took place in October
- Jen Kless provided an update on the OCSD special Education Curriculum Continuum
  - ✓ Orton Gillingham is being implemented (Tier 2 reading intervention for teachers)
  - ✓ Sonya Kunkle (SPED Co-Teaching Consultant) has been providing training: "Co-Teaching: The Basics"
  - ✓ Sonya is planning to do walk throughs with Principals and Directors in December
  - ✓ Discussion on Consultant Teacher vs. Co-Teaching
  - ✓ The District is in year 1 of a 5-year plan

#### 5) Other

<b>Adjournment:</b>	5:22 pm
<b>Next Meeting:</b>	Thursday, January 9, 2025, at 4:00 pm at the PLC